



DIVINE HOUSE, INC.
INSTRUCTION IN INDEPENDENT LIVING
328 5TH St. SW, WILLMAR, MN 56201
Telephone: (320) 231-2738 Fax: (320)231-3666

Divine House, Inc.

Minnesota Care Force Incentive Distribution Plan

September 12, 2025

Dear Direct Support Worker,

We're excited to share some great news with you! We have submitted an application for the *Minnesota Care Force Incentive Program* on your behalf, and we have been approved by the Minnesota Department of Human Services. All eligible employees at the time of application, August 2024, were included in this application. Divine House, Inc is proud to have secured these funds as a way to recognize and thank you for the critical work you do each day.

As you may know and may have received an email, this program was created to acknowledge the vital role direct support workers like you play in the lives of so many. You are the backbone of care and support in our communities.

We are pleased to let you know you have been approved to receive this incentive. Due to the high number of applicants, the state has determined that the approved incentive amounts for our staff are **\$770.00** gross. Only federal taxes and 401K if applicable are withheld from this gross amount. There is no Minnesota withholding and this amount is not taxable on your MN tax return, please inform your tax preparer.

Incentive Distribution Details:

1. This letter serves as your notice of incentive award and distribution plan.
2. The distribution plan has also been posted on the Divine House website.
3. Payments have been issued via paper check and will be mailed with a copy of this letter.

We know how important this incentive is—not just as financial recognition, but as a reflection of how deeply we value your dedication and service.

Thank you for your continued patience as we know this has been a longer process than initially expected.

With gratitude,

Divine House, Inc.